



## Terms of Reference: Rehabilitative Care Alliance Bundled Care Advisory Group

*(Note: Terms of Reference will be confirmed at the next Task/Advisory group meeting)*

### **Background**

The Rehabilitative Care Alliance (RCA) was created by Ontario's Local Health Integration Networks (LHINs) in 2013 to bring about the system transformation that no single LHIN could achieve on its own. Through significant engagement of provincial stakeholders including health service providers, subject matter experts, patient and family representatives and others, the RCA has set in motion significant change across the province.

By standardizing many aspects of planning, evaluation and clinical care across the province, the RCA and its partners are ensuring that health care resources are used more effectively and that Ontarians receive high quality rehabilitative care no matter where they live.

The RCA's next work plan from 2019 – 2022 will allow the RCA to continue its successful efforts to strengthen and standardize rehabilitative care across the province. The benefits of rehabilitative care — better health outcomes, shortened hospital stays and reduced hospitalizations among older adults — are particularly relevant today, as stakeholders seek to improve flow, divert patients from emergency departments, maintain and enhance function in the community, and reduce hallway medicine.

Over the next three years, the RCA will build on the impact of its current work with a focus on the following:

- **Frail Seniors:** Continue to support efforts to reduce preventable emergency department visits and maintain and improve the functional status of community-based frail seniors who fall.
- **Capacity Planning:** Support regions in applying a standardized, needs-based approach to capacity planning for rehabilitative care so that resources are optimally allocated to address patient needs.
- **Bundled Care:** Continue to work with the MOHLTC and rehabilitative care providers to support expansion of bundled care projects.
- **Hip Fracture/Total Joint Replacement (TJR) QBP Best Practices:** Increase alignment across province with TJR rehabilitative care best practices to support implementation and spread of the MOHLTC hip & knee bundled care initiative.
- **Community-Based Rehab Initiative:** Improve understanding of how community-based rehabilitative care models could be used to support enhanced patient outcomes, better flow and improved patient transitions.
- **System Evaluation:** Continue to standardize evaluation of rehabilitative care services at the regional and provincial level to support evidence-based practice and system-wide improvement.
- **Definitions:** Continue to guide and support the spread and integration of the definitions frameworks to drive standardization across the province.
- **Assess & Restore:** Analyze provincial outcomes of Assess & Restore funding to illustrate impact on clinical outcomes and system efficiencies.



From the beginning, the RCA's strength has been the tremendous engagement and support of stakeholders from across the province.

## **Objectives Work Plan 2019-2022 (April 1, 2019 – March 31, 2022)**

Bundled care is a service delivery and funding model that is designed to promote greater integration in health care delivery, drive high-quality, efficient care and improve patient outcomes and experience. Since the MOH mandated the use of NACRS Clinic Lite in the primary, unilateral hip and knee total joint replacement bundled care pilot for FY18/19, the RCA has been a collaborator on the pilot and provided support to both the Ministry and rehabilitative care providers. For this mandate of the RCA, the secretariat will establish an advisory group to continue to work with the MOH and rehabilitative care providers to support expansion of bundled care.

The work of the Bundled Care Advisory Group will be guided by evidence and data (as available), informed by stakeholder engagement, and aligned with provincial initiatives with shared objectives and content.

## **Deliverables of the Bundled Care Initiative**

*The following are anticipated deliverables for the Bundled Care initiative. These may be subject to change depending on the discussions of the advisory group and the potential influence of other provincial initiatives. Any significant change in deliverables will be discussed with the advisory group and Steering Committee.*

### *Outpatient rehab data reporting*

- Identify operational issues experienced by rehab providers and highlight to the Ministry, as needed
- Provide training and support (as needed) on use of outpatient rehab data reporting tools to providers participating in bundled care, including implementation support for participating sites
- Conduct bundled care data analysis review and reporting
- Continue focus on implementation and reporting of patient experience for outpatient rehab (e.g., WatLX™)

### *Best practice guidelines*

- Develop a concise set of provincial recommendations on best practices for rehabilitative care following simultaneous bilateral knee and hip replacement in collaboration with Health Quality Ontario.
- Develop a guidance document on best practices for rehabilitative care following shoulder arthroplasty and reverse arthroplasty in collaboration with Health Quality Ontario.
- Hold informational webinars on these provincial recommendations to support implementation of bundled care for these populations and ensure standardized care across the province.

## **Accountability**

- The RCA secretariat is accountable to the Rehabilitative Care Alliance Steering Committee for fulfilling its mandate and producing the deliverables (as described above) by agreed upon timelines.
- The Bundled Care Advisory Group will act as a source of guidance and advice, a point of contact for RCA secretariat staff, on Bundled Care or related areas that affect health service providers participating in bundled care. The RCA secretariat will report on progress and provide updates to the Advisory Group on the Bundled Care initiative



## **Roles and Responsibilities**

- The Bundled Care Advisory group, along with the RCA secretariat, will:
  - provide a forum for the creation and sharing of knowledge and experience on Bundled Care strategy and implementation in Ontario
  - provide oversight on the development, validation and dissemination of best practice for bundled populations
  - develop and share knowledge that could improve the quality of bundled care
  - act as a conduit for information between the Ministry, HQO, CorHealth and inpatient, outpatient and community rehab providers, providing timely, 2-way communication
  - support bundle holders and OPR bundle providers to implement bundled care for these populations and ensure standardized care across the province.
- The Bundled Care Advisory group, along with the RCA secretariat recognizes that there is significant focus on bundled care in the province and the intent of convening is to continue to reflect the importance of the work while benefiting from collective discussion - with a specific focus on rehab. This group will adopt the principles of providing value and not duplicating other work that is being done across the province.
- If Advisory Group members share documents pertaining to the work of the group with stakeholders outside of the committee, members will provide contextual information to the recipient to explain the purpose of the work as well as any other information that is required to provide clarity around the work and the information contained within the document(s).
- Members are expected to review distributed materials in advance of the meeting.
- If members are unable to attend a meeting, members may identify an alternate representative who will attend meetings on their behalf and provide the alternate attendee with information required to support their participation. The alternate will communicate the proceedings, decisions and any actions required to the member.

## **Membership**

Given that the focus of this initiative is on the continued work with the MOH and rehabilitative care providers to support expansion of bundled care projects, this Advisory Group will be composed of individuals who play a role in decision support and/or rehab service delivery for the bundled populations.

**Chair:** Leslie Gillies, Director, Complex Care & Orthopedics Program, Hamilton Health Sciences

## **Term**

The term of this Advisory Group is through March 2022.

## **Decision Making**

The Advisory Group will strive for consensus and will use voting when there is no clear agreement.



## **Meetings**

The Advisory Group will meet monthly or as required to meet the needs of the membership, throughout the course of the mandate. The group may move to quarterly meetings, as appropriate, at a point determined by the membership of the group. Webinars, teleconference and other formats will be used to facilitate meeting attendance.

In alignment with the stated goals of this group, if this group becomes duplicative or is no longer adding value to the system, this group will be discontinued or employed in some other format, as needed.

## **Minutes**

Minutes shall be recorded for all meetings and circulated to committee members for dissemination/distribution to relevant stakeholders within each organization.

## **Communication**

The RCA secretariat will distribute meeting materials, via email, in advance of each meeting. Any documents that solicit feedback from committee members will be distributed via email. All documents approved for broad distribution will be posted on the Rehabilitative Care Alliance website.